2021 Maryland Child Care Relief Fund Grant Application

Child Care Relief Fund
General Requirements

In order to apply:

- Childcare provider must be open

- Have a Child Care Verification of Reopening form on file with their licensing specialist

Child Care Relief Fund
Document Requirements

As a grant applicant, you are also required to provide:

- W-9

- Maryland's Child Care Covid-19 Plan

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Child Care Relief Fund
Business Information – Part I

- Name of Family Child Care Provider or Center
- License #
- Provider ID Number
- Type of Program
  - Family Child Care Home
  - Large Family Child Care Home
  - Child Care Center
  - Letter of Compliance

Child Care Relief Fund
Business Information – Part II

- Family Child Care Provider or Center Physical address
- County where the program is located
- Family Child Care Provider or Center Mailing address for payments

Child Care Relief Fund
Children Information

of Licensed slots: Enter the number of slots by age group, for which you are licensed

- Birth to 24 months
- 2 years – 4 years
- 5 years and older

Child Care Relief Fund
Children Information

of Children enrolled – Enter the number of children who are enrolled in your program as of February 1, 2021, separated by age group

- Birth to 24 months
- 2 years to 4 years
- 5 years and older

Child Care Relief Fund
Children Information

of Children no longer attending – Enter the number of vacancies as of February 1, 2021 by age group

- Birth to 24 months
- 2 years – 4 years
- 5 years and older

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Child Care Relief Fund
Covid-19

\# of days closed due to Covid-19

- From March 28, 2020 to January 31, 2021

Child Care Relief Fund
Other Children Information

- Are you providing full-time care to school-age students attending your facility and participating in virtual learning? Yes or No

  - If yes, how many school-age students?

- How many kindergarten-age students are you serving to fulfill their compulsory education requirement?

Child Care Relief Fund
Tuition – Part I

- You must complete this information for each age group served. Do not include any discounts based on family size or income.
- If you charge monthly rates, divide the monthly tuition by 4.333 to determine the weekly rate
- Select Not Applicable (N/A) if you do not serve that age or do not collect tuition for that defined age group

Child Care Relief Fund
Tuition – Part II

AGE GROUP	REGULAR FULL TIME WEEKLY RATE	TUITION RATES			
		DAILY (PER DAY)	NON-TRADITIONAL PER WEEK (7PM - 6AM)	NON-TRADITIONAL PER WEEKEND (WEEKEND)	BEFORE/AFTER SCHOOL WEEKLY RATE
INFANT (Birth - 18 mo)	$0.00	$0.00	$0.00	$0.00	$0.00
TODDLER (18mo - 24 mo)	$0.00	$0.00	$0.00	$0.00	$0.00
2 YEAR OLDS	$0.00	$0.00	$0.00	$0.00	$0.00
3 YEAR OLDS	$0.00	$0.00	$0.00	$0.00	$0.00
4 YEAR OLDS	$0.00	$0.00	$0.00	$0.00	$0.00
5 YEAR OLDS	$0.00	$0.00	$0.00	$0.00	$0.00
SCHOOL AGE (5+)	$0.00	$0.00	$0.00	$0.00	$0.00

Child Care Relief Fund
Tuition – Part III

- Registration Fee (if any)
  - Registration is assessed
    - Per Child , or
    - Per Family
  - Registration fee is collected
    - Annually, or
    - One Time

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Child Care Relief Fund
Use of Grant Funds

Specify the purpose for which Covid-19 Pandemic Relief Funds will be used by selecting one or more of the allowable uses of funds:
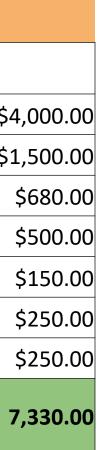
- Cost of decreased enrollment
- Cost of reduced capacity limits due to state and local restrictions
- Cost of temporary closures related to Covid -19
- Fixed costs
- Increased operating expenses
- Cleaning and sanitation
- Personal Protective Equipment
- Increased salaries or wages of staff

Child Care Relief Fund
Administrative Cost

Please provide the monthly administrative cost of running your facility:

ADMINISTRATIVE COST	
CATEGORIES	**TOTAL**
RENT	$4,000.00
MORTGAGE AND PROPERTY TAXES	$1,500.00
SALARIES	$680.00
UTILITIES	$500.00
FOOD COST	$150.00
SUPPLIES AND MATERIALS	$250.00
OTHER (please specify)	$250.00
Total	**$ 7,330.00**

Early Care and Education Initiative Grant

Provider Consent & Confirmation

1. By checking this box, I agree to use grant funds as indicated
2. By checking this box, I agree to report on grant expenditures and other data requested by MSDE by May 1, 2021
3. By checking this box, I agree to provide receipts or other documentation if randomly selected for an audit
4. By checking this box, I agree to remain open at least until June 30, 2021 or return all funds received

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Child Care Relief Fund

Reminders

- Application must be submitted by Wednesday, March 3 at 3:00 PM
- You can request the funds to be distributed thru direct deposit. You can use this link to obtain the form:

  https:// marylandtaxes.gov/forms/state -accounting/static -files/GADX10Form.pdf
- If you have any specific questions, you can submit it online directly using this link:

  https:// docs.google.com/forms/d/e/1FAIpQLSehi6ab_wRLbJmuaCppjLlrF1KAZ98Er3xGa0oHSopRQC33Og/viewform
- You are not able to save the application and come back to add information
- Take screenshots of each page as it is completed in case there is a technical problem, including the signature and submit pages.
- This presentation will be posted on Non -Profit Montgomery website for your reference.
- Do not wait until last minute to submit your application! It is best to submit at least 24 hours ahead of the due date.

Early Care and Education Resources

NonProfit Montgomery ECE Resources
https://www.nonprofitmoco.org/ecei/
Technical assistance including one-on-one support, webinars, resources, and tools for providers

Montgomery Moving Forward (MMF) ECE Online Resources + Workforce Advocacy Coalition
https://www.nonprofitmoco.org/mmf/ece/
Information about MMF's work to support the ECE workforce and information about how to get involved in advocacy to support ECE at County, state, and federal levels

MMF ECE Toolkit
https://www.ecetoolkit.org/
 resource for employers in Montgomery County, Maryland. This Toolkit presents information and resources on what employers can do to support working parents with young children, including resources for parents

Montgomery County Child Care Resource and Referral Center
https://www.montgomerycountymd.gov/HHS-Program/CYF/MCCCRRC/Index.html
Assists parents in locating licensed childcare, provides resources for providers in both family care and centers, provides training for childcare professionals

Early Care and Education Resources

Maryland Family Network
https://www.marylandfamilynetwork.org/for-providers
Statewide Network to address the needs of parents, childcare providers, and children. Network of Child Care Resource Centers offer training, mentoring, coaching, and other supports to Maryland's childcare workforce

Maryland Family Child Care Association
https://www.msfcca.org/
Aims to educate, unify and advocate to strengthen the profession of family childcare; enriching the lives of providers, children, families and communities.

Maryland State Child Care Association
https://mscca.org/
Promotes the growth and development of professional licensed childcare and learning centers in Maryland

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Other Business Resources

MD SBDC

http://www.mdsbdc.umd.edu/

Statewide Network that offers training and no cost 1-on-1 counseling to business owners. Service is available in English and Spanish.

Women's Business Center

https://marylandwbc.org/

Business Center that provides training and 1-on1 counseling to business owners. Service is available in English and Spanish.

Latino Economic Development Center

https://www.ledcmetro.org/

Development center that offers training and no cost 1-on-1 counseling to business owners. In addition, they provide business financing. Service is available in English and Spanish.

We are here to help you!

Non-Profit Montgomery is providing FREE technical assistance to

Child Care Centers

Available in English & Spanish

E-mail: ecei.relief@gmail.com

Phone: 301-349-6373

Website: https://www.nonprofitmoco.org/ecei/

Next Q&A Session :

Monday, February 22, 3:00 PM