What we will cover

• Review requirements and application for Montgomery County Public Health Emergency Grant
• Update on other funding programs for nonprofit employers at federal, state, county level
• Your questions
Public Health Emergency Grant

• What it offers
  • Up to $75K to nonprofits and small businesses
  • First $10 million awarded in grants of $10K or less
  • 25% set aside for restaurants and retail
  • Additional $2500 for teleworking costs, if eligible
PHEG website

Requirements

• 100 or fewer full-time employees
• Based in County—50% of revenue or 50% of employees in Montgomery County
• Show 50% loss in March 2020 compared to monthly average
• Must be eligible for large grant to apply for teleworking funds
Application

Online application:
https://www.montgomerycountymd.gov/Biz-Resources/pheg/apply.html

Spanish version of form:
Public Health Emergency Grant Program Application

*Applicant Business Name:

*Address:

*Phone:

*Applicant Business President/CEO/Owner Name:

*Contact Email:

Other contact:

Title:

Other contact email:

*Please indicate if:

_____ The business has its physical business location(s) only in Montgomery County; or

_____ The business has physical business locations both in and outside of the County, but the County based location(s) accounts for over 50% of the business’s total number of employees, or over 50% of the business’s gross sales.

*Type of Business Entity:  LLC  Corporation  Partnership  Sole Proprietor  Non-Profit

Other:

*Year Established:

*Industry:

*Federal Tax ID number:

*Number of Employees as of January 31, 2020: Full-time _____ Part-time _____

Employees at Date of Application: Full-time _____ Part-time _____

Are these employees still working?  Yes  No

*Have your payroll expenses been reduced since January 31, 2020?  Yes  No  (by $_____/month)
*Has your rent or lease payment been deferred? Yes No (by $_______/month)

*Has your rent or lease payment been waived? Yes No (by $_______/month)

Name of Landlord: ____________________________________________

Do you have capital reserves? Yes No (If yes, how many months of operating expenses could your capital reserves cover?)

*Is your business still open/operating? Yes No

If not, do you plan to reopen? Yes No

County funding may be an insufficient bridge to reopening or a fully functioning business. Our goal is to help as many as possible get through this crisis; therefore, we are encouraging you to also apply for federal and state programs. Information on these programs may be found at https://montgomerycountymd.gov/HHS/RightNav/Coronavirus-biz.html.

*Have you (or do you plan to) applied for State or Federal funding assistance? Yes No If no, why not? ________________________________________________

Which program(s)? (Check all that apply.)

MD Small Business COVID-19 Emergency Small Business Relief Grant
MD Small Business COVID-19 Emergency Relief Loan
MD COVID-19 Layoff Aversion Fund – Workforce Development/Adult Learning
MD COVID-19 Emergency Relief Manufacturing Fund
SBA Economic Injury Disaster Loan Assistance (EIDL)
SBA Emergency Economic Injury Grant
SBA Paycheck Protection Program
SBA Small Business Debt Relief Program
IRS Employee Retention Tax Credit
IRS Delay of Payment of Employer Payroll Taxes
Other: _______________________________________________________

*Have you received any funding from any of these sources? Yes No

If so, how much total funding? _________________________________

Your application for, or receipt of, these funds does not disqualify you from receiving County funds, although funds should not be used for the same purposes.
*Intended Use of County Grant Funds:

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Wages/benefits</td>
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<td>Rent</td>
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<td>Taxes</td>
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<td>Debt/expenses</td>
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<td>Utilities</td>
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<td>Inventory</td>
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<td>Other</td>
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Describe other: ____________________________________________

Total: 100%

Equipment/software for employee Telework needs: $___________ (total cannot exceed $2,500)

Briefly describe how this public health emergency has caused financial stress or disrupted the applicant businesses’ operations (examples include: notices from tenants closing and not paying rent; inability to make payments due to reduced sales or suspended operations; increased costs due to COVID-19 preventative measures; etc.):

*In order to establish an average baseline of revenues, upload at least 2 of the following required documents that have been signed or have proof of electronic signature (indicate which documents you are including):

- Tax Return 2019 (or 990, or Financial Statements for religious organizations) – if filed
- Tax Return 2018 (or 990, or Financial Statements for religious organizations)
- Tax Return 2017 (or 990, or Financial Statements for religious organizations)
- Interim Profit & Loss Statements if applicant business is less than 2 years old (and any Tax Return the business filed with the IRS) – 2019
- Interim Profit & Loss monthly statements (if applicant business is less than 2 years old) - 2020
- 2019 Profit and Loss Statement (if applicant business is less than 2 years old)
- Schedule C from your Personal Tax Returns (for Sole Proprietors) 2018
- Schedule C from your Personal Tax Returns (for Sole Proprietors) 2017

*In order to determine the financial loss experienced due to the public health emergency, please upload these Required Documents:
• Apply now
• Ask for as much as you can justify
• Questions?
Other Funding Opportunities

• State Level
  • Maryland State Arts Council Emergency Grants
    https://www.msac.org/grants/emergency-grant

• Nonprofit Interest Fee Micro Bridge Loan (NIMBL)
• Federal
  • Paycheck Protection Program
  
  • SBA Economic Injury Disaster Loans
    https://www.sba.gov/page/disaster-loan-applications
Thank you!

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